



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF CEBU PROVINCE

IPHO Bldg., Sudlon, Lahug, Cebu City

January 22, 2016


Division Memorandum

No. 045 s. 2016

ISSUANCE OF FORM 138 / CARD

To : Assistant Schools Division Superintendent
Education Supervisors / Coordinators
District Supervisors / OICs
Elementary and Secondary School Heads

1. It has come to the attention of this Office that some schools have not issued Form 138 / Card to the students / pupils, waiting for the issuance of card from the Division Office.
2. This Office apologized for the inefficiency of some people in this Office. Rest assured that all responsible will be dealt with accordingly.
3. For those who have not yet issued cards, attached herewith is the sample Form 138 as your guide.
4. You are hereby enjoined to use the downloaded MOOE to secure cards for your school. Schools whose MOOE is not enough must write a letter request for MOOE augmentation.
5. Immediate dissemination of and strict compliance of this memorandum is directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

NARRATIVE REPORT


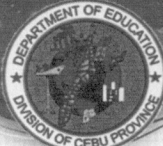
First Grading

Second Grading

Third Grading

Fourth Grading

DepEd Form 138-E



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE

District: _____
School: _____

REPORT CARD For Grade 1 to 3

NAME: _____
Age: _____ Sex: _____
Grade: _____ Section: _____
School Year: _____

Dear Parents:
This report card shows the ability and progress your child has made in the different learning areas as well as his/her progress in character development.
This school welcomes you if you desire to know more about the progress of your child.

Teacher

Principal

CERTIFICATE OF TRANSFER

Admitted to Grade: _____ Section: _____
Eligible for Admission to Grade: _____

Approved:

Principal

Teacher

Cancellation of Eligibility to Transfer
Admitted in _____
Date: _____

Principal

PERIODIC RATING

Learning Areas	1	2	3	4	FINAL RATING	
					Descriptive	Numerical
Mother Tongue						
Filipino						
English						
Mathematics						
Araling Panlipunan						
MAPEH						
Music						
Art						
Physical Education						
Health						
Edukasyon sa Pagpapakatao (Esp)						
General Average						

Legend:

- | | |
|------------------------------|---------------|
| Advanced (A) | 90% and above |
| Proficient (P) | 85% - 89% |
| Approaching Proficiency (AP) | 80% - 84% |
| Developing (D) | 75% - 79% |
| Beginning (B) | 74% and below |

CHARACTER BUILDING ACTIVITIES

Traits	RATING PERIOD			
	1	2	3	4
1. Honesty				
2. Courtesy				
3. Helpfulness and Cooperation				
4. Resourcefulness and Creativity				
5. Consideration for others				
6. Sportsmanship				
7. Obedience				
8. Self-Reliance				
9. Industry				
10. Cleanliness and Orderliness				
11. Promptness and Punctuality				
12. Sense of Responsibility				
13. Love of God				
14. Love of Country				

Attendance Record

	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
No. of School Days												
No. of School Days Present												
No. of Times Tardy												

Guidelines for Rating

- A Very Good
- B Good
- C Fair
- D Poor

Report on Attendance

	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
No. of school days												
No. of days present												
No. of days absent												

Did not meet expectation in: _____

Advised to: _____

Promoted to: _____

Parent's/Guardian's Signature

1st Quarter _____

2nd Quarter _____

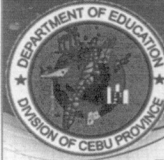
3rd Quarter _____

4th Quarter _____



Trunkline (032) 520-3217/520-3216/520-2630
 Fax: c/o SDS Office (032) 255-6405
 Fax: c/o EMIS-EDP (032) 236-4644
 Webpage: www.depedcebuprovince.ph

DepEd Form 138-E



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE

District: _____

School: _____

REPORT CARD

Grade 4

NAME: _____

Age: _____ Sex: _____

Grade: _____ Section: _____

School Year: _____

Dear Parents:

This report card shows the ability and progress of your child in the different learning areas as well as his/her core values.

This school welcomes you should you desire to know more about your child's progress.

Teacher

Principal

CERTIFICATE OF TRANSFER

Admitted to Grade: _____ Section: _____

Eligible for Admission to Grade: _____

Approved: _____

Principal

Teacher

Cancellation of Eligibility to Transfer

Admitted in _____

Date: _____

Principal

REPORT ON LEARNING PROGRESS AND ACHIEVEMENT

Learning Areas	QUARTER				FINAL GRADE	REMARKS
	1	2	3	4		
English						
Filipino						
Mathematics						
Science						
Araling Panlipunan (AP)						
Edukasyong Pagpapakatao (EsP)						
Edukasyong sa Pantahanan at Pangkabuhayan (EPP)						
MAPEH						
Music						
Arts						
Physical Education						
Health						

REMARKS: Promoted Retained

REPORT ON LEARNER'S OBSERVED VALUES

CORE VALUES	BEHAVIORAL STATEMENTS	QUARTER			
		1	2	3	4
1. MAKADIYOS	Expresses one's spiritual beliefs while respecting the spiritual beliefs of others				
	Shows adherence to ethical principles by upholding truth				
2. MAKATAO	Is sensitive to individual, social, and cultural differences				
	Demonstrates contributions toward solidarity				
3. MAKAKALIKASAN	Cares for the environment and utilizes resources wisely, judiciously, and economically				
	Demonstrates pride in being a Filipino; exercises the rights and responsibilities of a Filipino citizen				
4. MAKABANSA	Demonstrates appropriate behavior in carrying out activities in the school, community, and country				

DESCRIPTION	GRADING SCALE	REMARKS
Outstanding	90 - 100	Passed
Very Satisfactory	85 - 89	Passed
Satisfactory	80 - 84	Passed
Fairly Satisfactory	75 - 79	Passed
Did Not Meet Expectations	Below 75	Failed

Marking

AO
SO
RO
NO

Non-numerical Rating

Always Observed
Sometimes Observed
Rarely Observed
Not Observed

Report on Attendance

	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
No. of school days												
No. of days present												
No. of days absent												

Did not meet expectation in: _____

Advised to: _____

Promoted to: _____

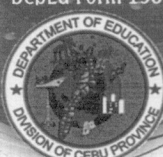
Parent's/Guardian's Signature

1st Quarter _____


2nd Quarter _____

3rd Quarter _____

4th Quarter _____



DepEd Form 138-E



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE

District: _____

School: _____

REPORT CARD

Grade 5 to 6

NAME: _____

Age: _____ Sex: _____

Grade: _____ Section: _____

School Year: _____

Dear Parents:

This report card shows the ability and progress of your child in the different learning areas as well as his/her core values.

This school welcomes you should you desire to know more about your child's progress.

Teacher

Principal

CERTIFICATE OF TRANSFER

Admitted to Grade: _____ Section: _____

Eligible for Admission to Grade: _____

Approved:

Principal

Teacher

Cancellation of Eligibility to Transfer

Admitted in _____

Date: _____

Principal



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REPORT ON LEARNING PROGRESS AND ACHIEVEMENT

Learning Areas	QUARTER				FINAL GRADE	REMARKS
	1	2	3	4		
English						
Filipino						
Mathematics						
Science						
Araling Panlipunan (AP)						
Edukasyon sa Pagpapakatao (EsP)						
Edukasyon sa Pagpapakatao (EPP)						
MAPEH						
Music						
Arts						
Physical Education						
Health						
General Average						

REMARKS: Promoted Retained

DESCRIPTION	GRADING SCALE	REMARKS
Outstanding	90 - 100	Passed
Very Satisfactory	85 - 89	Passed
Satisfactory	80 - 84	Passed
Fairly Satisfactory	75 - 79	Passed
Did Not Meet Expectations	Below 75	Failed

REPORT ON LEARNER'S OBSERVED VALUES

CORE VALUES	BEHAVIORAL STATEMENTS	QUARTER			
		1	2	3	4
1. MAKA-DIYOS	<i>Expresses one's spiritual beliefs while respecting the spiritual beliefs of others</i>				
	<i>Shows adherence to ethical principles by upholding truth</i>				
2. MAKATAO	<i>Is sensitive to individual, social, and cultural differences</i>				
	<i>Demonstrates contributions toward solidarity</i>				
3. MAKA-KALIKASAN	<i>Cares for the environment and utilizes resources wisely, judiciously, and economically</i>				
	<i>Demonstrates pride in being a Filipino; exercises the rights and responsibilities of a Filipino citizen</i>				
4. MAKABANSA	<i>Demonstrates appropriate behavior in carrying out activities in the school, community, and country</i>				

Marking	Non-numerical Rating
AO	Always Observed
SO	Sometimes Observed
RO	Rarely Observed
NO	Not Observed

Report on Attendance

	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
No. of school days												
No. of days present												
No. of days absent												

Lacks Credit in: _____

Promoted to: _____

Parent's/Guardian's Signature

1st Quarter _____

2nd Quarter _____

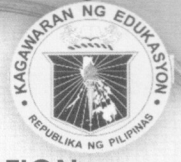
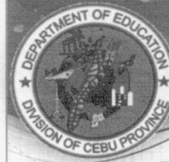
3rd Quarter _____

4th Quarter _____



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DepEd Form 138-E



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DEPARTMENT OF EDUCATION
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DIVISION OF CEBU PROVINCE

District: _____

School: _____

REPORT CARD

Grade 7 to 10

NAME: _____

Age: _____ Sex: _____

Grade: _____ Section: _____

School Year: _____

Dear Parents:

This report card shows the ability and progress of your child in the different learning areas as well as his/her core values.

This school welcomes you should you desire to know more about your child's progress.

Teacher

Principal

CERTIFICATE OF TRANSFER

Admitted to Grade: _____ Section: _____

Eligible for Admission to Grade: _____

Approved:

Principal

Teacher

Cancellation of Eligibility to Transfer

Admitted in _____

Date: _____

Principal

